



# VIDYASAGAR UNIVERSITY

Office of the Secretary, Council for Undergraduate Studies  
Midnapore - 721102, Paschim Medinipur, West Bengal.

Ref. No. VU/UG/ 1121 /2022

Dated: 15.12.2022

To  
The Principal/TIC/OIC(s)  
All the affiliated Colleges under  
Vidyasagar University

**Reg.- General Guidelines for the Practical Examinations and Project Examinations**

Sir / Madam,

The new guidelines for the Practical Examinations and Project Examinations pertaining to the Undergraduate courses with effect from Odd Semester Examinations, December 2022, have been enclosed herewith for your kind perusal and needful action.

This is issued with the approval of the competent authority.

Thanking you with regards,

Sd/-

Secretary  
UG Council  
Secretary  
U. G. Council  
VIDYASAGAR UNIVERSITY

**Copy forwarded to:**

1. The Registrar, VU
2. The Controller of Examination, VU
3. The Inspector of Colleges, VU
4. Secretary to the Hon'ble Vice Chancellor - for kind information to the Hon'ble VC, VU

*AS*  
*15/12/22*  
Secretary  
UG Council  
Secretary  
U. G. Council  
VIDYASAGAR UNIVERSITY

Phone : 03222-276554/276555/276557/276558 ; Extn : 260  
website: <http://vidyasagar.ac.in>

*Copy to  
College website.*

**ATTESTED**

*20/12/2022*  
Principal,  
Deshapriya Vidyalaya  
Durmuth, Purba Medinipur



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**General Guidelines for the PRACTICAL EXAMINATIONS and PROJECT EXAMINATIONS with effect from Odd Semester Examinations, December 2022**

- (a) The examinations for the practical papers and the project papers will be conducted by the colleges. No separate question paper will be set by the University for Practical Examinations and Project Paper.
- (b) The Practical examinations /Project Examinations will be conducted by the colleges as HOME CENTRE. The Question Papers for the Practical Examination/Project Examination will be set by the respective colleges only. It is advisable that all the topics for practical examinations need to be considered as options while framing these questions by the colleges.
- (c) The list of pool of External Examiners for practical examination will be provided by the university. The colleges are to fix the date of such examinations in consultation with the external examiners
- (d) The external examiners are to submit marks/award list and evaluation related documents to the Principal/TIC/OIC of the concerned college after each day of the practical examinations. Under no circumstances, the external examiners can retain these marks/award slip/examination related documents in their personal capacity.
- (e) The internal examiners for Practical/Project Examinations will be decided by the Principal/TIC/OIC of the colleges.
- (f) The COE will issue a time span for conducting these practical examinations to all the colleges.

*[Signature]*  
15/12/22  
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UG Council  
Secretary  
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*[Signature]*  
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